

## **BUDGET AND POLICY ANALYST**

### **Salary Range: \$42,000 - \$68,700**

Actual starting salary will depend upon the experience and the subsequent level of responsibility that is assigned to the successful candidate. Entry level candidates as well as senior level candidates will be considered. This position is exempt from state classified service and the rules of the Idaho Personnel Commission.

**RESPONSIBILITIES:** Provide professional, independent, non-partisan staff support to the Joint-Finance-Appropriation Committee (JFAC) and the entire Legislature in developing a state budget each year. The incumbent will be assigned selected state agencies and programs and will provide analysis of how those programs function, what the various budget and policy issues are for those agencies, how well those agencies are performing their responsibilities, and how different funding options will impact those programs. The incumbent will provide that expertise to the Legislature through written reports and publications, electronic presentations and oral testimony before JFAC and other committees. The Idaho Legislature meets from January through March each year, but also has numerous interim meetings, activities and directed research projects throughout the year.

**MINIMUM QUALIFICATIONS:** (1) A graduate degree from an accredited college or university is preferred, but relevant experience in public or business administration, social science research or a related field combined with a bachelor's degree can substitute. (2) Knowledge of public and/or private sector budgeting and financial practices. (3) The ability to write clearly and express ideas through research and reporting applications, including information collection, evaluation and presentation of results. (4) Experience speaking before groups and delivering organized presentations. (5) General knowledge of federal, state and local government structures and political processes. (6) Working knowledge of PC-based information systems.

**APPLICATION:** Mail (or e-mail) cover letter and resume by **Friday, August 3, 2007** to:

Budget and Policy Analysis  
Idaho Legislative Services Office  
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